



DRAFT

**MINUTES
ORDINARY MEETING OF COUNCIL**

held on

WEDNESDAY, 13 AUGUST 2025

PRESENT

Councillors Ewen Jones (Mayor and Chair), Stacey Bohm (Deputy Mayor), Craig Davies, Les Lambert, Lachlan Roberts, Peter Howe, Brian Leak, Judy Smith, Adine Hoey and Mrs Jane Redden (General Manager), Mr Phil Johnston (Director Community & Economic Development), Ms Melanie Slimming (Director Infrastructure & Engineering Services), Mr Barry Bonthuys (Director Finance & Corporate Strategy), Mrs Marion Truscott (Director Governance) and Mrs Sally McDonnell (Minute Taker).

WELCOME

The Chair welcomed those present and declared the meeting open at 5.30pm.

MEETING PROCEDURE

The Chair requested that all mobile phones are placed on silent or turned off during the meeting and advised that the meeting is being recorded and will be uploaded to Council's website, and persons attending the meeting should refrain from making any defamatory statements. This meeting must not be recorded by others without prior written consent of Council. Any person who engages in disorderly conduct may be expelled from the meeting.

PRAYER

The Prayer was led by Pastor Paul from the Seventh-Day Adventist Church and the Lord's Prayer was recited by those present.

ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was made by the Chair.

STATEMENT OF ETHICAL OBLIGATIONS

The Statement of Ethical Obligations was made by the Chair.

APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE OR ATTENDANCE BY AUDIO VISUAL LINK BY COUNCILLORS

Nil

CONFIRMATION OF MINUTES

RESOLVED Crs Lambert/Bohm that the Minutes of the Ordinary Meeting held on 9 July 2025 be adopted.

2025/430

DISCLOSURES OF INTEREST

Cr Stacey Bohm declared a non-pecuniary but significant interest in item 1 – Confidential Matters Report being Purchase of Land for Future Residential Development, as Council has flagged her property for future purchase.

MAYORAL MINUTE**1. MAYORAL DIARY**

RESOLVED Crs Lambert/Davies that the information be noted.

2025/431

2. DEPUTY MAYORAL DIARY

RESOLVED Crs Bohm/Hoey that the information be noted.

2025/432

3. REPRESENTATIVE REPORT ALLIANCE OF WESTERN COUNCILS BOARD MEETING

RESOLVED Crs Lambert/Smith that the information be noted.

2025/433

REPORTS TO COUNCIL - GENERAL MANAGER**1. REVIEW OF DELEGATIONS TO MAYOR AND GENERAL MANAGER**

RESOLVED Crs Lambert/Davies that the delegations to the Mayor and General Manager as presented to Council be endorsed.

2025/434

2. PESTICIDES USE NOTIFICATION PLAN 2025-2030

RESOLVED Crs Hoey/Smith that the revised Pesticide Use Notification Plan 2025 – 2030 as presented to Council be adopted.

2025/435

3. DELIVERY PROGRAM PROGRESS REPORT

RESOLVED Crs Lambert/Hoey that the Delivery Program Progress Report for the period 1 July 2024 to 30 June 2025 be noted.

2025/436

4. CODE OF MEETING PRACTICE

RESOLVED Crs Hoey/Davies;

1. That the draft Code of Meeting Practice as presented to Council be placed on public exhibition for a period of 28 days, inviting written submissions for a period of 42 days.
2. That an Extraordinary Council Meeting be held on 1 October 2025 to consider submissions and adopt the Code of Meeting Practice.

2025/437

REPORTS TO COUNCIL - GENERAL MANAGER (Cont'd)**5. REVIEW OF CODE OF CONDUCT**

RESOLVED Crs Bohm/Lambert that the Code of Conduct and Procedures for Administration of the Code of Conduct as presented to Council be adopted.

2025/438

6. LEASE FEE – HANGAR NO 10 NARROMINE AERODROME

RESOLVED Crs Lambert/Bohm that the fee for the lease of Hangar No 10 at the Narromine Aerodrome be set at a commencing rental of \$864.62 (including GST) per month with the annual CPI increment to be applied thereafter.

2025/439

7. DRINKING WATER SUPPLY CARTERS POLICY

RESOLVED Crs Hoey/Bohm that the revised Drinking Water Supply Carters Policy as presented to Council be endorsed.

2025/440

REPORTS TO COUNCIL – FINANCE AND CORPORATE STRATEGY**1. INVESTMENT REPORT AS AT 31 JULY 2025**

RESOLVED Crs Bohm/Smith;

1. That the report regarding Council's Investment Portfolio be received and noted;
2. That the certification of the Responsible Accounting Officer be noted and the report adopted.

2025/441

2. FINANCIAL REPORT – 31 JULY 2025

RESOLVED Crs Lambert/Hoey that the financial report as at 31 July 2025 be received and noted.

2025/442

3. CARRY FORWARD CAPITAL WORKS AND RE-VOTES FROM 2024/25

RESOLVED Crs Hoey/Lambert that the list of carry forward works which were commenced in 2024/2025 but not completed (as shown in Attachment No. 3) be noted.

2025/443

4. RELATED PARTY DISCLOSURE POLICY REVIEW

RESOLVED Crs Bohm/Hoey that the revised Related Party Disclosure Policy attached to the report be adopted.

2025/444

REPORTS TO COUNCIL – FINANCE AND CORPORATE STRATEGY (Cont'd)**5. DONATIONS, SPONSORSHIPS & WAIVER OF FEES & CHARGES POLICY REVIEW**

RESOLVED Crs Lambert/Roberts that the revised Donations, Sponsorships & Waiver of Fees & Charges Policy as attached to the report be adopted.

2025/445**6. HARDSHIP POLICY REVIEW**

RESOLVED Crs Lambert/Roberts that the revised Hardship Policy as attached to the report be adopted.

2025/446**7. PENSIONER RATES AND CHARGES REDUCTION POLICY REVIEW**

RESOLVED Crs Lambert/Roberts that the revised Pensioner Rates and Charges Reduction Policy attached to the report be adopted.

2025/447**REPORTS TO COUNCIL – COMMUNITY AND ECONOMIC DEVELOPMENT****1. DEVELOPMENT APPROVALS**

RESOLVED Crs Lambert/Roberts that the information be noted.

2025/448**2. REQUEST FOR LAND FOR THE DEVELOPMENT OF RURAL FIRE SERVICE FACILITY**

RESOLVED Crs Hoey/Bohm;

1. That Council agree to the proposal to allow for the further development of Rural Fire Services facilities at 2 Powell Place (Lot 10 DP 1278134).
2. That the agreement to make land available be reviewed in August 2026 should confirmation of funding not be received.

2025/449**3. PLANNING AGREEMENT EDIFY ENERGY**

RESOLVED Crs Lambert/Bohm;

1. That the draft Planning Agreement between Narromine Shire Council and Edify Energy Pty Ltd be placed on public exhibition for a period of 28 days.
2. That a further report detailing the result of public exhibition be provided to Council.

2025/450

The Chair called for a division on the planning matter. The vote was unanimous.

REPORTS TO COUNCIL – COMMUNITY AND ECONOMIC DEVELOPMENT (Cont'd)**4. MEMORANDUM OF UNDERSTANDING**

RESOLVED Crs Bohm/Howe that the Draft Memorandum of Understanding between Narromine Shire Council, Trangie Local Aboriginal Lands Council and the Narromine Local Aboriginal Lands Council 2025 be adopted.

2025/451**REPORTS TO COUNCIL – INFRASTRUCTURE AND ENGINEERING SERVICES****1. WORKS REPORT**

RESOLVED Crs Bohm/Davies that the information be noted.

2025/452**2. NARROMINE SALEYARDS – FUTURE PLANNING**

RESOLVED Crs Lambert/Bohm that Council;

1. Remove the unsafe large ramp at the northern end of the amenities block;
2. Endorse the Narromine Saleyards Master Plan for 28 days public consultation;
3. Continue to pursue grant funding opportunities to facilitate the broader redevelopment of the Narromine Saleyards site.

2025/453**3. KURRAJONG TREES AT NARROMINE CEMETERY**

RESOLVED Crs Lambert/Hoey that Council move forward with Option 2:

1. Replace dead or diseased Kurrajong trees at the Narromine Cemetery with young Kurrajong specimens.
2. Continue to boarder the northern side of the Narromine Cemetery with Manchurian Pear trees.

2025/454**4. PRESSURE SEWER SYSTEMS: RECOMMENDATION FOR ADOPTION AND POLICY FRAMEWORK**

RESOLVED Crs Bohm/Smith that Council endorse the Pressure Sewer Systems Policy.

2025/455

REPORTS TO COUNCIL – INFRASTRUCTURE AND ENGINEERING SERVICES (Cont'd)**5. INVESTIGATION INTO RAW WATER SUPPLY OPTIONS FOR IRRIGATION**

It was moved Crs Lambert/Hoey that Council not proceed with the upgrade or use of raw water infrastructure to supply parks and gardens in the Narromine township at this time.

The motion was put to the vote and LOST.

Cr Smith called for a division of the vote.

Those who voted for the motion were Crs Roberts, Lambert, Hoey and Davies.

Those who voted against the motion were Crs Howe, Smith, Bohm, Leak and Jones.

RESOLVED Crs Smith/Bohm that Council develop a timeline to upgrade the necessary infrastructure to use raw water to supply the parks and gardens on the northern side of Narromine and report back within 3 months.

2025/456

6. PUBLIC AMENITIES IN NARROMINE

RESOLVED Crs Jones/Smith;

1. That the public toilets adjacent to the Narromine Aquatic Centre be reopened immediately and remain operational until a site in the Narromine CBD is found, and new Public Toilets are completed. Signage to be reinstated as soon as possible.
2. Undertake an investigation into suitable locations for public toilet facilities within the Narromine main street precinct and present a report to Council outlining the findings and recommendations within 3 months.

2025/457

7. INVESTIGATION INTO OPTIONS FOR TARGETED RESIDENTIAL BULKY WASTE COLLECTION

RESOLVED Crs Hoey/Lambert that Council does not proceed with a trial of a small and targeted residential waste collection service for excess general waste that does not fit in bins.

2025/458

Cr Smith called for a division of the vote.

Those who voted for the motion were Crs Roberts, Bohm, Lambert, Hoey, Davies and Jones.

Those who voted against the motion were Crs Howe, Smith and Leak.

NOTICES OF MOTION

1. HEAVY VEHICLE REST AREA

It was moved Crs Howe/Smith that Council apply for a grant to construct a heavy vehicle rest area on the intersection of the Trangie Dandaloo and the Narromine Dandaloo roads and that Council put it out to public tender for construction.

The motion was put to the vote and LOST.

RESOLVED Crs Bohm/Howe that Council undertake a feasibility study on the construction of a Heavy Vehicle Rest Area at the intersection of the Trangie Dandaloo and the Narromine Dandaloo roads and report to Council.

2025/459

2. PUBLIC AMENITIES MAIN STREET

It was moved Crs Smith/Howe that Council seek to procure a parcel of land in close proximity to Keirath's Shopping Plaza for the purpose of constructing at least one unisex/disabled public toilet.

Following further consideration, the mover and seconder subsequently withdrew the motion.

4. COUNCILLOR EXPENSES

RESOLVED Crs Leak/Bohm that Council table separately expenses claimed by Councillors (such as travel) from those incurred to Council through mandatory training organised and paid for in advance Council (i.e. items that Councillors did not receive reimbursement).

2025/460

5. CONFLICT OF INTEREST

RESOLVED Crs Davies/Leak that Councillors utilise either the Foyer Meeting Room or the Mayor's Office when disclosing conflicts of interests and absenting themselves from meetings.

2025/461

CONFIDENTIAL MATTERS REPORT

Item from the Director Community and Economic Development

1. PURCHASE OF LAND FOR FUTURE RESIDENTIAL DEVELOPMENT

Item from the Mayor

2. GENERAL MANAGER'S ANNUAL PERFORMANCE REVIEW

RESOLVED Crs Lambert/Davies that Council:-

1. Considers the full report on the purchase of land for future residential development in Closed Meeting in accordance with Section 10A(2)(c) of the Local Government Act as it considers confidential information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business. Disclosure of the confidential information would on balance be contrary to the public interest as it would prevent Council from achieving a 'best value for money' outcome for the community.
2. Considers the full report on the General Manager's Performance Review in Closed Meeting in accordance with Section 10A(2)(a) of the Local Government Act 1993, as the matter contains personnel information concerning the General Manager and is therefore not in the public interest to disclose.

2025/462

OPEN COUNCIL

All Staff (with the exception of the Director Finance and Corporate Strategy) rejoined the meeting at 7.17pm.

Resolutions from Closed Meeting**Item from the Director Community and Economic Development****1. PURCHASE OF LAND FOR FUTURE RESIDENTIAL DEVELOPMENT****RESOLVED** Crs Lambert/Davies;

1. That Council purchase the land for residential development as outlined in the confidential Purchase of Land for Residential Land Report.
2. That the purchase of the property remain 'commercial in confidence' until the contract is finalised.
3. A further report be made to Council to detail the purchase once the purchase is complete.

2025/463**Item from the Mayor****2. GENERAL MANAGER'S ANNUAL PERFORMANCE REVIEW**

RESOLVED Crs Jones/Roberts that the Council endorse the General Manager's performance review committee's appraisal of the GM's performance as 'MORE THAN SATISFACTORY' with an average rating across all KPI's of 4.02 out of 5.

2025/464

There being no further business the meeting closed at 7.19pm.

The Minutes (pages 1 to 10) were confirmed at a meeting held on the day of 2025 and are a full and accurate record of proceedings of the meeting held on 13 August 2025.

Chair